



JOB SEARCH POSITION DESCRIPTION

Client: Monumental Sports & Entertainment
Title: Director of Television Operations
Reports To: Executive Vice President of Business Operations, Washington Wizards
Search Contact: Turnkey Search
Process: Apply @ www.turnkeyse.com

BACKGROUND:

Monumental Sports & Entertainment ("Monumental") is one of the largest integrated sports and entertainment companies in North America with one of the most diverse partnership groups in all of sports. Monumental owns and operates three professional sports teams: the NBA's Washington Wizards, NHL's Washington Capitals and WNBA's Washington Mystics. The company also owns and operates the Verizon Center, the premier sports and entertainment venue in the mid-Atlantic, based in the center of Washington, D.C. The company oversees the management of Kettler Capitals Iceplex, the state-of-the-art training facility for the Capitals, and George Mason University's Patriot Center.

The Verizon Center has been the driving force behind a renaissance in Washington D.C. with numerous new, exciting businesses opening all around the venue in the last 15 years. A cutting-edge organization located in a vibrant city and the fifth-largest media market in the country, Monumental is poised for success and continued growth in the years to come.

Monumental has retained Turnkey Search to recruit a highly qualified individual to be the Director of Television Operations.

**Interested candidates should apply through Turnkey Search directly.
Contacting Monumental will only delay your consideration.**



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SUMMARY:

The Director of Television Operations will serve as an administrator, technical, and production manager for the Verizon Center and all events for the Washington Wizards, Mystics and Capitals. The Verizon Center hosts over 225 events a year. The successful candidate will be responsible for overseeing, maintaining, and operating the Verizon Center CCTV in-house television department, Barco Boards and signage, clocks, scoreboards and HD & RF systems. The Director will also oversee and manage departmental budget and serve as liaison between broadcast contractor – Comcast – and the Verizon Center. The Director will oversee production of events and creative provided to Diamond Vision Boards and client and manage department editing facility and staff.

ESSENTIAL DUTIES & RESPONSIBILITIES (partial list):

The Director of Television Operations will:

- Manage and maintain administrative and technical broadcast operations for Verizon Center.
- Manage staff and coordinate contingency workers handling CCTV, System Scoreboard, Barco Boards and serve as primary point of contact with broadcast trucks.
- Create and write programs for load and scheduling of Barco system for street signage.
- Oversee and maintain the technical operation of Barco Boards.
- Oversee operations for events and event production.
- Oversee technical operation, personnel and maintenance of ANC interface, game/shot clocks.
- Oversee technical operation and maintain Barco Video wall and Street Signage system.
- Evaluate equipment needs and access time frame for updates on yearly basis.
- Oversee technical operations and maintain Verizon in-house RF television and broadcast facility operations.
- Manage facility televisions and related technical equipment.
- Handle circuit designing and creation for system use when and where needed.
- Maintain awareness on trends, developments and innovations within the broadcast and information display industries.
- Create monthly work schedule for department (full and part-time staff).
- Create, evaluate and maintain budget for department, evaluating annual budget of equipment and technical activities, preparing annual income and expenditures technical budget, developing a projected operating budget for each fiscal year and recommending equipment purchases for capital expenditures.
- Partner with team and building staff to create and develop projects and programs with in-house event producers and directors.
- Develop and implement departmental policies and procedures that are consistent with MSE policies and procedures.
- Instruct and advise staff on changes in MSE policies, procedures, and/or work standards.



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EDUCATION & JOB QUALIFICATIONS:

- BSEE or equivalent combination of education and experience.
- Ten years experience in broadcasting and electronics, including television production and facility system operation. Previous management experience required.
- Five to seven years in system designing for television controls desirable.
- Background in use of AutoCAD & VidCAD and WireCad is preferred.
- Solid video, audio and RF system design skills and background.
- Strong computer skills, digital and analog background.
- Familiarity with SMPTE fiber.